

2022 - 2023

**ANAND INSTITUTE OF HIGHER TECHNOLOGY**

**Kazhipattur**

**Date: 11.01.2023**

**CIRCULAR**

SC/ST Grievance Committee meeting will be held on 19.01.2023 at 12:40 pm. All members of the committee should be available for the meeting. HOD's are requested to permit student representatives to attend the meeting.

Meeting Venue: A Block, Conference Hall



Principal/Chairman

Cc to:

Secretary Madam

Principal Sir

All HOD's

**ANAND INSTITUTE OF HIGHER TECHNOLOGY**

**Kazhipattur**

**SC/ST GRIEVANCE REDRESSAL COMMITTEE MEMBERS (2022 – 2023)**

<b>S. No.</b>	<b>Name</b>	<b>Member</b>
1	Dr.P.Suresh Mohan Kumar	Chairman
2	Dr.K.Karnavel,	Member
3	Mr.Saravanan	Member
4	Dr.Madhusudhanan	Member
5.	Mr.V.Suresh	Member

**ANAND INSTITUTE OF HIGHER TECHNOLOGY**

**Kazhipattur**

**SC/ST GRIEVANCE REDRESSAL COMMITTEE MEETING**

**Date:19.01.2023**

**MEMBERS PRESENT:**

S. No.	Name	Member
1	Dr.P.Suresh Mohan Kumar	Chairman
2	Dr.K.Karnavel	Member
3	Mr.Saravanan	Member
4	Dr.Madhusudhanan	Member
5.	Mr.V.Suresh	Member

**MINUTES OF MEETING**

**Agenda:**

1. Discuss action to be taken for improving communication skills.
2. Educating Parents about SC/ST allowances and privileges.
3. The SC/ST Cell provides guidance to various University Committees in respect of promotions/recruitment for the latest rule position concerning SC/ST reservations.

S.NO	Decision Taken	Person Responsibility	Review Status
1.	To display all information in the notice board and also send personal mail or messages to students.	Mr.Saravanan	Check all notice board, website, Newsletter, emails and messages and verify the information reaches students.
2.	Students can complain through letter or can complain online.	Dr.Madhusudhanan	Seminars were conducted and language laboratories were made available for students.
3.	Student informed about educating parents about SC/ST allowances and	Mr.Saravanan	Meeting was conducted with parents and all details

	privileges.		regarding their scholarship and other benefits were informed to parents. Their doubts were also cleared thoroughly.
4.	If any requirement is reserved for SC/ST students, They are issued by the university or government, information to be passed to students properly.	Mr.V.Suresh	Display the news in department notice boards, send mail to students personally.



**CHAIRMAN SC/ST GRIEVANCE REDRESSAL COMMITTEE**

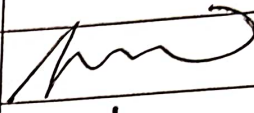
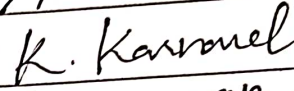
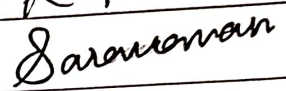

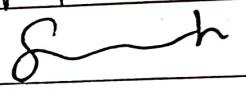
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Kazhipattur

SC/ST GRIEVANCE REDRESSAL COMMITTEE MEETING

Date: 19.01.2023

MINUTES OF THE MEETING ATTENDENCE

S. No.	Name	Member	Signature
1	Dr.P.Suresh Mohan Kumar	Chairman	
2	Dr.K.Karnavel,	Member	
3	Mr.Saravanan	Member	
4	Dr.Madhusudhanan	Member	
5.	Mr.V.Suresh	Member	

Ref: AIHT/SC/2022-2023/C1

Date: 13.01.2023

**PMSS SCHOLARSHIP SC/SCA/ST/SCC CIRCULAR**

SC/SCA/ST (II Year UG & PG) students and Converted Christian from Adi-Dravidar Community students whose parent's Annual income is below Rs.2.5 lakhs for SC/SCA/ST and Rs.2 lakhs for Converted Christians from Adi-Dravidar are informed to submit the following Certificates for the year 2022-2023 to the College office on or before 24.01.2023

- 1) Copy of Income Certificate for the year 2022
- 2) Recent Colour passport size photo
- 3) Copy of Community Certificate
- 4) Copy of X Mark Sheet
- 5) Copy of XII Mark Sheet
- 6) Copy of Bank Passbook front page
- 7) Copy of Aadhar

To be read in all classes

CONVENER



PRINCIPAL

Copy to:

1. The Principal
2. Head of the Departments
3. All Class Coordinators
4. Department notice Board
5. Office/ Manager
6. SC File